

**Sylacauga High School
Alumni Band Association
CONSTITUTION AND BYLAWS**

October 17, 2006

ARTICLE 1
NAME OF THE ORGANIZATION

The name of the organization is the “Sylacauga High School Alumni Band Association”, and is informally referred to as the “SHS Alumni Band”.

ARTICLE 2
PURPOSE

- To support the current SHS Band.
- To provide and encourage a means of social interaction for the members of the SHS Alumni Band.

ARTICLE 3
ELIGIBILITY FOR MEMBERSHIP

The SHS Alumni Band is open to all former band members and friends upon payment of annual dues.

ARTICLE 4
ACTIVITIES

To Plan and provide regular alumni meetings for its Members. To provide updates of the current band activities.

ARTICLE 5
OFFICERS OF THE EXECUTIVE BOARD

The executive board of the SHS Alumni Band will consist of all elected officers and the immediate past president. This board shall be the governing body of the SHS Alumni Band and shall be charged with the responsibility of handling the business of the SHS Alumni Band. The officers are:

President:

- Presides at all meetings of the executive board and at meetings of the general membership.
- Is responsible for all the activities of the association including arranging for facilities to conduct SHS Alumni Band business.

- Calls and conducts executive board meetings
- Corresponds with the membership
- Generally promotes the activities of the association.
- Formulates committees and appoints event Chairman as needed by the SHS Alumni Band.

Vice President / Treasurer and President Elect for year two:

- Serves in the absence of the president and becomes president on July \ 1st of the year following his election.
- Responsible for collecting and disbursing all monies as directed by the Board

Secretary:

- Maintains member rolls and minutes of meetings.
- Is responsible for publicizing the affairs of the SHS Alumni Band and serves as supervisor of elections.

SHS Band Director:

Please note the current SHS band director is always considered an ex-officio member of the Executive Board.

ARTICLE 6
OPERATING CYCLE

The annual operating cycle will extend from July 1 through June 30 of the following year.

- The election of two new board members will take place not later than May 1st each year by an electronic mail vote to the membership.
- The new board member with the most votes will serve as Vice President/Treasurer and President-Elect for year two.
- The new board member with the second most votes will serve a term of one year as Secretary of the SHS Alumni Band.
- The executive committee and the Chairman of the SHS Alumni Band will develop a slate of candidates for these elections.
- A quorum must be present at executive meetings in order for the executive committee to conduct official business of the SHS Alumni Band. A quorum shall consist of a minimum of three executive committee members present at the meeting.
- Vacancies on the executive committee: the president of the SHS Alumni Band is empowered to appoint replacement members of the executive board should any

member of the executive board find it necessary to resign his position prior to the annual election. The president, at his discretion, may request the resignation of any member of the executive committee who is absent from three consecutive meetings of the executive board.

ARTICLE 7
DUES AND FEES

- The annual dues for membership in the SHS Alumni Band will be established annually by the Executive Board.
- The secretary will contact new SHS alumni and extend invitations to join the SHS Alumni Band.

ARTICLE 8
BOOKS OF ACCOUNT

- The spending of SHS Alumni Band funds are determined by the Executive Board.
- The books of account of the SHS Alumni Band will be monitored by the Vice President/Treasurer and certified by the executive committee.
- The Vice President/Treasurer will present to the membership a full accounting of that year's expenditures and a balance sheet to explain the financial status of the SHS Alumni Band. This will be done prior to June 30th of each year.

ARTICLE 10
AMMENDMENTS TO THE BY-LAWS

Any proposed amendment to the bylaws must originate from or be approved by the executive committee for a vote of the SHS Alumni Band membership. Notification of any proposed changes must be electronically mailed to each member two weeks prior to the actual voting date. A quorum or 2/3 of those voting is required for approval of any amendment.